



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Garden Oaks Montessori

LOCATION: Garden Oaks Montessori

DATE / TIME: September 18th, 2015, 4:00 p.m.

ATTENDEES: (those marked with a check were present)

✓	Aasletten, Laura	Magnet Coord.
✓	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
	Carson, Beverly	Teacher
	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
✓	Marcontell, Matt	Parent

✓	McCosh, Cheryl	PTO/Parent
	Odinot, Randy	Parent
✓	Pollock, Lindsey	Principal
✓	Reagan, Debbie	Community
	Reibenstein, Cindy	Community
	Russo, Anna	Community
	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
✓	Tatum, Shana	PTO/Parent

	Bankhead, Dan	HISD – Fac. Design
	Barrera, Gloria	HISD – Fac. Planning
✓	Chu, Madeline	HISD – Fac. Design
	Clayton, Clay	HISD – Fac. Design
	Funk, Dave	HISD – Fac. Design
✓	Hill, Sherry	Hill, Swart Chu Architects LLC.

	Robertson, Sue	HISD – Fac. Planning
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
✓	Walker-Rice, Douglas	HISD – Assistant Project Manager
	Wright, Kedrick	HISD – Fac. Design
✓	Yoas, Claude	HISD – Project Manager
✓	Eghan-Wiafe, Dinah	HISD – Fac. Design

✓	Peter Coleman	B3CI - Proj. Manager
✓	Danny Struzick	B3CI - Proj. Manager
	Carlos Garza	B3CI - Proj. Manager

PURPOSE: The purpose of this PAT meeting was for the PAT group to review the revised floor plans. In addition, the group will be informed of the Bond Fund program.



AGENDA:

- Architect will present revised floor plans.
- Architect and Contractor will present site plan showing possible temporary building locations.
- B3CI will discuss construction logistics site plan.
- Bond Funding FAQs document will be handed out.
- Questions

DISCUSSION:

1. Claude Yoas, Project Manager with Rice & Gardner Consultants kicked off the PAT meeting.
2. Sherry Hill, of Hill Swart Chu Architects LLC, explained to the PAT group where they currently stand in the design process. Sherry presented floor plans currently submitted for Schematic Design approval.
3. Sherry Hill mentioned that there are some funds available to renovate the restrooms in the existing main building 'A'.
 - a. The PAT group seemed to be receptive and agreed with this notion.
4. Sherry Hill spoke about their plans for the administration building. Renovations to the building would consist of complete interior demolition of existing spaces and creating new spaces.
 - a. The layout of the new administration building was more closed off than Dr. Lindsey Pollock, Principal of Garden Oaks Montessori would have liked. Dr. Pollock voiced that she would like to see a large collaborative area in the administration building consisting of low wall cubicles. This would allow for staff to have privacy but still have an open and collaborative work environment.
 - b. Sam Swart, of Hill Swart Chu Architects LLC, noted the changes that Dr. Pollock would like.
5. Dr. Pollock had mentioned concern about the structural integrity of the administration building.
 - a. Sherry Hill assured Dr. Pollock that the structural engineer had evaluated the administration building and deemed it to of had some settling, but was safe. Sherry Hill explained that every building has some movement and what was observed is common and nothing to be alarmed about.
6. Dr. Pollock is concerned about the capacity of the cafeteria. Currently the campus has around 700 students and is planning on growing in excess of 900 students.
 - a. Sam Swart made notes of Dr. Pollock's concerns.
7. A PAT parent member requested for the committee to clearly state whether there were still outstanding layout issues of concern.
 - a. Size of cafeteria
 - b. Is the kitchen sufficient for future capacity?
 - c. The principal raised the issue as to whether the remodeling of the 1950's building for labs was a priority. Architect stated the programmed spaces in that building are required in the Educational Specifications for the campus.
8. Sherry Hill discussed the proposed schedule for completing the construction documents by March 2016.
9. Dr. Pollock asked what the schedule for construction was looking like.
 - a. Danny Struzick, Project Manager from B3Ci explained to the PAT group that they are wanting to relocate and add temporary buildings the summer of 2016 and complete all work at the end of summer 2017.
10. Claude Yoas distributed the Bond Funding FAQs document from HISD.



- a. Dinah Eghan-Wiafe, HISD Facilities Design stated additional money should be considered only for inflationary reasons.

ACTION ITEMS:

1. Claude Yoas will be sending out meeting invitations for the next PAT meeting to all members.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Floor plan update
2. Site plan update

NEXT PAT MEETING: The next PAT meeting will be October 9th, 2015 at 4 p.m. Location: Garden Oaks Montessori.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Claude Yoas,

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